

BOARD OF HOSPITAL COMMISSIONERS

March 24, 2026

Those in attendance were Hospital Commissioners Don Welander (virtual), Lori Brady and Pam Schlauderaff. Also present were Winfried Danke, Mason Health COO; Melissa Strong, Mason Health CNO; Steve Leslie, Mason Health COO, Robert Johnson, Legal Counsel, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance:

Lori Brady called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

Agenda Review and Minutes: The agenda was reviewed and minutes presented.

It was moved, seconded, and voted to approve February 24, 2026, minutes as presented.

Commissioners' Committee Report & Calendar

Lori Brady attended BOHC on February 24, 2026, Survey exit interviews on February 26, 2026, QI Committee on March 4, 2026, Safety Training on March 5 & 6, 2026, Construction Meeting on March 16, 2026, QIC meeting on March 17, 2026.

Don Welander attended BOHC on February 24, 2026, Retirement Committee on March 5, 2026,

Pam Schlauderaff attended BOHC on February 24, 2026, Credentials Review on March 17, 2026, attended QI Showcase on March 18, 2026, attended BLS Training on March 19, 2026, met w/ Shelly Dunnington on March 23, 2026, and Public Health Meeting on March 24, 2026.

Public Comments: Randy Lewis shared that we are fortunate to have Steve Leslie managing our financials, as he understands and communicates them effectively. Randy also provided "kudos" to Jennifer for the dessert auction.

Consent Agenda:

It was moved, seconded, and voted to approve March 24, 2026, the consent agenda as presented.

Legal Counsel – Rob Johnson shared the last EOC has been dismissed.

The Board went into executive session at 8:56 a.m. to discuss pending litigation RCW 42.30.110(1) (i) for 5 minutes. The regular meeting was reconvened at 9:01 a.m.

CEO's Report – Winfried Danke shared there is RHTP funds out there some through WSHA and TRC. We should receive some funds from both. There is a webinar this week that Steve Leslie will attend on behalf of Mason Health. Lori Brady asked what do they mean by project?

Eric Moll was involved with working with City of Shelton on child permits to avoid delays.

Winfried Danke shared Dr. Zhao an Ophthalmology will be joining us the June 1, 2026

Old Business – None

New Business –

- a. Construction Monthly Update - Jeff Lawson joined the meeting to provide construction. The project is approximately 95% complete. DOH has waived all the remaining inspection. The elevator is delayed due to the water table needing to subside.
 - i. PCCO #007 – A recommendation for approval for change order in the amount of \$135,784.72.
It was moved, seconded, and voted to approve PCCO #007 in the amount of \$135,784.72.

- b. Quality Plan Results YTD - Nicole Eddins presented the 2025 Quality Plan Results YTD. Nicole shared that we are the center of excellence for lung cancer. Gary Diemert was recognized as a “gold star” for standard work in information security.
It was moved, seconded and voted to approve the 2025 Annual Quality Plan Evaluation.

- c. 2025 Strategic Initiatives 4th Quarter Report Out– Each Executive Sponsor reported on the status of their 2025 Strategic Initiative, highlighting accomplishments, lessons learned, and adjustments:
 - **Fall Prevention:** We had only 1 fall in Q4. We continue to investigate every fall. There has been a 75.4% reduction in falls with injury. Avasure continues to be a great partner. Good partnership with Summit as well.
 - **Mobile Integrated Health Program:** Continued partnership and referral stream in place. We continue to work on funding models. There is currently no sustainable funding source.
 - **AWV Program Optimization:** Medicare Annual Wellness visits continue to run well with stable staffing and an increased number of visits. We met internal and ACO external targets.
 - **Population Health Chart Prep & Standard Work for Cancer Screening:** Screening numbers increased substantially compared to Q1 2025. Mammogram capacity has increased and has been sustained, with scheduling availability averaging approximately two weeks out, improving patient access.
 - **Nurse-Patient Relationships:** We continue to rank in the top decile for all nursing categories (listening, courtesy and respect, and explanations). Although overall ratings decline in Q4, there is steady improvement overall.
 - **Access Expansion – PC, Cardiology, Eye Care:** (3rd Available Appt) Winfried Danke share the various areas they are working on to improve access to care. Looking at providers barriers to seeing more patients have been explored. (e.g. inbox messages, reduce no shows); Continued meetings with providers to review their performance against performance targets; Standardized primary care schedule templates were completed.
 - **Referral Process Improvement:** Winfried Danke shared that we are successful and consistently maintain our goal of processing orders within three days or less. The team’s flexibility and openness to try new workflows and processes has led to a sustainable performance.

2025 Strategic Initiatives 4th Quarter Report Out (continues)

- **Reduce Turnover in First 180 Days** - Carolyn McCain shared didn't make the goal which indicated that retention of new employees is beyond HR scope. While HR can influence the employee experience during recruiting, onboarding, and orientation – HR does not have influence over final candidate selection, department specific.
- **Medication Management** -. Winfried Danke shared that average hour's increased due to two holidays in the fourth quarter. The number of calls to the clinics did decrease
- **A.I.-Assisted Documentation (Primary Care)** - Colby Snyder shared physicians used Clinical AI Agent (CAA) in Q4, this is down one from Q3 (32 users). 7,969 Total recordings were generated in Q4, this is up by 1,71- recording compared to Q3. We have a strong core group of Providers using CAA and are looking to expand on that in 2026.
- **Reduce A/R Days** – Revenue cycle leadership and key staff continued to meet to monitor performance, trace claims experiences, conduct root cause analysis, and analysis, and revise processes and standard-work. Proud of the collaboration; positive changes and results; the effective use of lean concepts and tools; a moderate reduction of resistance to change; an acceptance of new tools; and the expectation of further changes.

2025 Societal Contribution Strategic Initiatives:

- **Recycling Initiative:** Green Team preparing for the application cycle in 2026 with the new format. Mason Health is now being honored among larger health systems to include larger systems such as UW Health, Providence, Providence Health Systems, just to name a few.
- **Business Continuity Planning:** Mason Health has a Business Continuity Plan (BCP) in place for the first time.
- **Health Science Academy:** We have 7 students currently in nursing school, funded by this scholarship. We expect 2 of those students to graduate and fill full time positions by June of 2026.
- **Healthy Food Environment (Blue Zones)** – The team has focused on training and skill enhancements while standardizing our work processes. This enables our team to craft more fresh dishes, such as homemade mashed potatoes, cheese sauce, and prepare farm fresh seasonal vegetables.
- **Annual Compliance Plan:**. This initiative was completed in Q3 at 100%.
- **Cybersecurity Plan Development:** Colby Snyder provided an update the Cybersecurity framework in place that includes an Incident Response Plan that has been utilized already. They are also working on Privileged Access Management (PAM) solution. This allows us to grant users privileged access to systems/data according to the principle of Least Privilege (similar to Minimum Effective Dose) and is an industry standard.

New Business (continues)

- d. Budget Amendment – UKG - Steve Leslie presented to increase the 2026 capital budget by \$74,625 to complete the UKG software implementation and configuration for employee demographics and payroll.

It was moved, seconded and voted to approve to increase 2026 capital budget by \$74,625 to complete the UKG Software implementation and configuration for employee demographics and payroll.

- e. Budget Amendment – Facilities Organization Structure – Steve Leslie recommends increasing the 2026 operating budget by \$35,120 to restructure the Facilities, Physical Environment, and Security departments.

It was moved, seconded and voted to approve the increase to 2026 operating budget by \$35,120 to restructure the Facilities, Physical Environment, and Security Departments.

Administration Roundtable

Steve Leslie shared that the 340B bill has passed, which is significant, and thanked Eric for his work.

UKG implementation continues, with the first payroll scheduled for early July. Historical data will be input quarterly.

Steve Leslie shared that financials are on hold until next month due to contractual allowance adjustments but should be available by the end of the week.

Steve Leslie also provided a construction project.

Mel Strong shared that masking is still in place.

DOH accepted our plan of action for the survey.

Day 2 of UFCW negotiations has been collaborative so far.

A new acute care manager , Mark Bartolome, has joined.

Dr. Cuevas shared that two new PAs have started in WIC (Medina and Jon) are currently in orientation.

Dr. Ushari will begin next week in Primary Care and as a Hospitalist.

Dr. Lindahl, Mel Strong and the Hospitalist group started a scholarship for Mason County high school seniors pursuing healthcare careers.

Winfried Danke shared that Palliative Care is moved back into Primary Care.

Evergreen Clinic launched successfully, with increased volumes and positive provider feedback.

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Administration Roundtable (continued)

The Access initiative is also Winfried Danke Baldrige Capstone which he will share at Baldrige this weekend.

Adjourned at 11:19 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
