

## BOARD OF HOSPITAL COMMISSIONERS

April 28, 2026

Those in attendance were Hospital Commissioners Don Welander, Lori Brady and Pam Schlauderaff (Virtual). Also present were Eric Moll, Mason Health CEO, Winfried Danke, Mason Health COO; Melissa Strong, Mason Health CNO; Steve Leslie, Mason Health CFO, Robert Johnson, Legal Counsel, and Shelly Dunnington, Senior Executive Assistant.

Others in attendance:

Don Welander called the regular meeting of the Board of Commissioners to order at 8:08 a.m.

**Agenda Review and Minutes:** The agenda was reviewed and minutes presented. Don Welander asked about March bad debts on the hospital's write offs. Mel Strong explained that we had three wound care nurses, one retired. The volumes in wound care are about 5 patients a day, so it made sense to take 0.6 FTE outpatient wound care nurse and reallocate to a clinical nurse educator. It is budget neutral.

**It was moved, seconded, and voted to approve March 24, 2026, minutes as presented.**

### **Commissioners' Committee Report & Calendar**

Lori Brady attended BOHC on March 24, 2026, WSHA legislative update on March 26, 2026, Tabletop exercise on April 16, 2026, Donor appreciation dinner on April 16, 2026, Construction meeting on April 20, 2026, QIC meeting on April 21, 2026, and met with Eric Moll 1:1 on April 27, 2026.

Don Welander attended BOHC on March 24, 2026, Sign Warrants on April 13, 2026, Tabletop exercise on April 16, 2026, and Donor appreciation dinner on April 16, 2026, Volunteer breakfast on April 20, 2026, Finance meeting on April 21, 2026, and met with Eric Moll 1:1 on April 27, 2026.

Pam Schlauderaff attended BOHC on March 24, 2026, Board of Health on March 24, 2026, AWPHD module on March 27, 2026, AWPHD Commissioner Candidate on March 29, 2026, AWPHD QA & Public Governance on March 30, 2026, AWPHD What hospital Boards Should Know About Quality Data on March 31, 2026, Credentials Review on April 17, 2026, Denim and Diamonds on April 19, 2026 and met with Eric Moll 1:1 on April 27, 2026.

**Public Comments:** Randy Lewis shared that we are fortunate to have Steve Leslie managing our financials, as he understands and communicates them effectively. Randy also provided "kudos" to Jennifer for the dessert auction.

### **Consent Agenda:**

**It was moved, seconded, and voted to approve April 28, 2026, the consent agenda as presented.**

**Legal Counsel** – Rob Johnson shared we have engaged Chris Foster Garvey to represent us in a class action lawsuit.

**CEO's Report** – Eric Moll shared about the RHTP grants and the confusion around the timing of when the funds need to be spent. The qualifying projects are still being formulated, which Eric does not feel like it will be hard to find a project that aligns with one of our strategic initiatives. Steve Leslie and Winfried Danke are both working on the design.

### Monthly Reports

- a. Financials – Steve Leslie went over the CFO Board Presentation March 2026 unaudited.

### Old Business – None

### New Business –

- a. Construction Monthly Update – Jeff Lawson provided the monthly construction update. Jeff is working with Dan from the City of Shelton to get all the correct signoffs for the child permits. We are down to about seven areas left to finish. They provided an update on the elevator which should be completed by July. The two large areas are the elevator and the storefront. We should complete it by the end of August.

Steve Leslie went over 2025 Master Plan update of Lab and Temp Analyzer Space Report Out. We have to replace these analyzers because they are end of life. Don Welander asked if these analyzers will allow us to perform more in-house tests. This allows us to continue performing the in-house tests we are currently performing. Machines continue to get faster and their life span is about 10 years. Steve shared a couple other areas we are looking at culinary area sewer and procedure room remodel to bring in a stand-up machine vs. tabletop machine.

- b. 2026 – 2028 Community Health Needs Assessment Implementation Plan – Nicole Eddins provided the 2026 – 2028 Community Health Needs Assessment Implementation Plan. **It was moved, seconded and voted to approve the 2026 – 2028 Community Health Needs Assessment Implementation Plan.**
- c. 2026 Strategic Initiatives 1<sup>st</sup> Quarter Report Out– Each Executive Sponsor reported on the status of their 2026 Strategic Initiative, highlighting accomplishments, lessons learned, and adjustments:
  - **Avoidable Patient Days:** Tracking of delays began to be documented in Cerner. Detailed information can now be extracted via a report. Able to identify trends and opportunities, delays from hospice placements declined as referrals for hospice were made sooner, earlier referrals = expedited discharge to hospice. Concentrating on starting a swing bed program. We have worked on building relationships with our Skilled Nursing Facilities.
  - **Cancer Care Screening:** Screening numbers continue to increase in Q1. With the start of 2026, we are now taking on additional focus of one of the four strategic initiatives cancer screenings each quarter. Q1 focus was on colorectal cancer screenings, and a substantial outreach effort was undertaken by the entire primary care MA team. The first quarter focus increased from 47% to 51%.
  - **Hospital Inpatient:** Mel Strong shared we did fall slightly below benchmark. There were several days of high census and nurses working under matrix.

2026 Strategic Initiatives 1<sup>st</sup> Quarter Report Out (continued)

- **Emergency Patient:** Mel Strong shared that staff are being held accountable for practice, and this is on track. We are managing staff up and staff is self-managing out as appropriate. We have had high attendance at the mandatory staff meeting.
- **Average Wait Time (TNAA)** -Winfried Danke shared we saw an increase in the average number of patients seen per day per FTE in both primary and specialty care. Primary Care +10.38% and Specialty Care +11.15%.
- **1<sup>st</sup> Year Turnover:** Carolyn McCain shared they are working to standardize orientation across the district. The delta minimum and maximum are bigger than initial thinking. They are finishing up their fact-finding assessment to help create standard work.
- **Operating Margin:** Steve Leslie shared the work around DNFC coding for our coders. Looking at small numbers and hoping to get this number down to 1. The target has been set at 1.5. We were higher than that at year end. Currently at 1.91.

**2025 Societal Contribution Strategic Initiatives:**

- **Sustainability and Recycling Efforts:** Eric Moll shared Jen Capp's strategic initiatives brief.
  - **Business Continuity Planning:** Colby Snyder shared the business continuity plan which will be completed in Q2. The tabletop exercise had good attendance
  - **Job Shadow:** Nicole Eddins shared did 12 job shadows in the 1<sup>st</sup> quarter. We have 7 scholarship students currently in nursing school, funded by this scholarship. We expect 2 of those students to graduate and fill full time positions by June of 2026. Job shadows to help promote interest in scholarships and ensures the candidates are the right fit for their respective careers, we have created and promoted job shadows for SHS Health Science Academy Students.
  - **Healthy Food Environment (Blue Zones)** – Winfried Danke shared during the first quarter of 2026 healthy spend goal of \$2500 per month or \$7500 per quarter. The total spend in Q1 is \$5,594. They anticipate meeting the spend goal going forward.
  - **Annual Compliance Plan:** Laura Grubb shared nondiscrimination training. Setting boundaries on the project to exclude any bias training. This training will focus on respect for people as outlined in the Mason Health Code of Conduct and Code of Ethics.
  - **Cybersecurity Plan Development:** Colby Snyder shared that we have clear vision and path forward for the cybersecurity work that we have done and still need to do. We are more deeply aligning ourselves to the NIST CSF framework. There are four tiers to this framework, we are currently sitting between tier 2 and tier 3. Annually we do penetration testing.
- d. Audit Presentation - Dang Ta, Eric Volk w/WIPFLI and Joseph Simmons State Auditor's Office. Dang Ta presented a financial audit for year ended December 31, 2025. Thank you WIPFLI for the relationship over the years.

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### New Business (continued)

- e. Budget Amendment – UKG - Steve Leslie presented to increase the 2026 capital budget by \$64,000 to complete the UKG end-to-end testing, go-live processes, and integrations with benefits vendors. First live payroll will be in July. Lori Brady asked if we foresee this as being the last budget amendment for this project. Steve said “yes” for this phase but there is additional work we can do if we choose to, but no decisions have been made.  
**It was moved, seconded and voted to approve \$64,000 to complete the UKG end-to-end testing, go-live processes, and integrations with benefits vendors.**
  
- f. Resolution 2026 – 03 – Steve Leslie presented Resolution 2026 – 03 sixth amendment to the deferred compensation plan. Amend name from Mason General Hospital Deferred Compensation Plan to Mason Health 457(b) Deferred Compensation Plan effective 1/1/26. As well as amending 2.08 Includible Compensation.  
**It was moved, seconded and voted to approve Resolution 2026 – 03 sixth amendment to the 457(b) deferred compensation plan.**
  
- g. Resolution 2026 – 04 – Steve Leslie presented Resolution 2026 -04 fifth amendment to the pension plan. Amend the name from Public Hospital District No 1 of Mason County Pension Plan effective 1/1/26 to Mason Health 401(a) Pension Plan. As well as amending 2.06 Compensation.  
**It was moved, seconded and voted to approve fifth amendment to the 401(a)pension plan.**
  
- h. Resolution 2026 – 05 – Steve Leslie presented Resolution 2026 – 05 third amendment to the 403(b) plan. Amend the name from Mason General Hospital 403(b) Plan to be the Mason Health 403(b) Plan effective 1/1/26. As well as amending 2.5 compensation.  
**It was moved, seconded and voted to approve third amendment to the 403(b) plan.**

### Administration Roundtable

Winfried Danke is sharing that we are looking at access of care at the Hoodspout Clinic.

Winfried Danke shared they are working on echocardiogram testing to determine how we can see more outpatients. Based on a few changes we may be able to see about 20 more patients a month.

Winfried Danke “thanked” Commissioners for allowing him to participate in the Baldrige Fellowship. He has graduated and presented his capstone. He will present his capstone to Commissioners next month.

Mel Strong shared they are currently in the midst of RN negotiation.

Steve Leslie attended WSHA conference last week.

Eric discussed a possible partnership with the UW on strategy.

Adjourned at 11:54 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_

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Attest: \_\_\_\_\_

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